

# StageArts Theatre School

## TERMS AND CONDITIONS

### **MEDIA PERMISSION**

It is the custom and practice of most Theatre schools to include some photographs or images of pupils in the school's promotional material or to publicise classes and events and the achievements of pupils. This information (including pupil images) may be used in various media, including the website, social media platforms such as StageArts media accounts and in the press. We may include the names (first name) of the pupil and the pupil's image as well as information about the pupil's achievements and the activities they are involved in.

### **FIRST AID**

Authorisation is given for a first aid trained member of staff to provide basic first aid in class should it be needed. If the emergency contact / next of kin cannot be contacted, authority is given for the principal or teacher to consent on their behalf, to the student receiving emergency medical treatment if needed.

### **SCHOOL INFORMATION:**

- 1) Uniform is compulsory at all children's classes.
- 2) Fees are payable by the dates indicated
- 3) Fees are non-refundable.
- 4) Any fees not paid by their due date will be subject to a 10% surcharge. This does not apply to those parents who have pre-arranged payment by instalments.
- 5) In a case where the fees have not been paid, but the student is still attending lessons, the principal has the right to refuse the student entry until fees are settled.
- 6) A half terms notice, in writing, must be given if a child wishes to leave the School completely. Failure to do so will result in the charge of a terms fees.
- 7) Due to safeguarding parents are not allowed to watch classes unless by invitation. In the current Covid 19 measures parents / guardians are not allowed on the premises at all, other than an emergency.
- 8) Throughout the students' time as a member of the school, where necessary, the principal shall have the right to disclose information about the pupil's medical conditions and emergency contact details confidentially to their teacher. Such information will be noted on their teacher's private register in case of an emergency.
- 9) Due to the physical nature of classes run at StageArts, the parents / guardian must make us aware if the student has any special needs, disabilities, previous injuries or any circumstances that we would need to be aware. This is for their wellbeing and safety. If this is not disclosed, StageArts cannot accept any responsibility for situations that may occur as a result.

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10) StageArts not responsible for students who arrive early or are picked up late for class, it is the parent's responsibility to make sure that the students are dropped off and collected on time.

11) StageArts is not responsible for any loss of possession or personal injury while on the premises.

12) If students are taking online classes, it's the parent's / guardian's responsibility to make sure they are working in a suitable space. Students should have enough space per participant, in the room, upon which they are undertaking the class. The space should be free of any item that is breakable or may cause injury, for the duration of the class. For any participant under 16yrs, and appropriate adult (parent/guardian 18 yrs.+) must be present in the room.

13) Any grievances or problems should be directed to the Principal.